

Minutes- January 14, 2015

A meeting of the Eaton Park and Recreation Board was held on January 14, 2015 at 6:30 p.m. in the Eaton Town Hall Auditorium.

Item 1- Roll Call- Board Members present were Lewis, Kennedy, Moser, Richards, and Rohn

Item 2- Review of Minutes from December 22, 2014 meeting. Board Member Kennedy moved to approve minutes, and the motion was seconded by Board Member Moser.

Item 3- Public Comment- Eaton Red Waves board members had questions regarding size of pool for the Eaton Recreation Center.

Item 4- Presentation from RLH

RLH provides Owner Representation Services for the project. They act as a project manager for your project. They have done a lot of work for school districts and fire districts in Northern Colorado.

Item 5- Alan Matlosz from George K Baum and Company

Alan told the board that from start to finish of selling bonds for Eaton Area Park and Recreation Center could take around 75 days. Things to consider of when to start selling bonds is years of repayment and interest rate. Years of repayment can be between 15-30 years. The Eaton Area Park and Recreation Center bonds are a total of 6.92 mills. The Eaton Area Park and Recreation Center has 3 mills for operating and 3.92 mills for debt service. Motion was made by Board Member Moser to start the process of selling bonds, and was seconded by Board Member Kennedy.

Item 6- Dates and Location of monthly board meetings

It was decided by the board to have meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month. The start time for the meeting will be 6:30 p.m. Motion to approve day and time was made by Board Member Kennedy, and seconded by Board Member Richards.

Item 7-Agenda

Eaton Area Park and Recreation District must post agenda in three public places as well as with the Weld County Clerk and Recorder. It was decided by the board to have those 3 places be Eaton Town Hall, Eaton Recreation Center, and Heritage Market. Motion to approve those public places was made by Board Member Kennedy, and seconded by Board Member Rohn.

Item 8- Consider adoption of a seal for the Eaton Area Park and Recreation District

The district needs to create a seal to use on public documents. It was decided by the board to adopt a seal with a circle around with EAPRD in the middle of the circle. Motion was made by Board Member Kennedy to go ahead with creation of the seal, and was seconded by Board Member Moser.

Item 9- Bylaws

Avi Rocklin, Eaton Area and Park Recreation District's attorney provided some suggested bylaws to consider for the district. Suggested district bylaws can include sections such as authority, purpose, policies of the board, board of directors, office, meeting time and place, conduct of business, directors, officers, and personnel, financial administration, corporate seal, disclosure of conflict of interest, compensation, indemnification of directors and employees, bidding and contracting procedures, records management, modification of bylaws and severability.

Item 10- Formation of sub-committees

Sub-committees will include financial, facility, grant and donation seeking, research, and marketing. Board members assigned to these committees are

Todd Richards-Financial

Nina Lewis and Julie Kennedy- Facility

Robin Moser-Grant and Donation Seeking

Brandon Rohn-Research

Nina Lewis and Julie Kennedy-Marketing

Item 11- New business other

\$300 Donation was made to the Eaton Area Park and Recreation District

Item 12- Intergovernmental Agreement Between The Town Of Eaton And The Eaton Area Park And Recreation District Concerning Cooperation and Financial Assistance

Item 13- Land Annexation and meeting with Eaton School Board

Suggest meeting times with the Eaton School Board and the Eaton Area Park and Recreation District were as follows Feb 4 or 18. President Lewis is going to get in contact with Superintendent Dr. Randy Miller to see which dates would work with the school board.

Item 14 Adjourn. As there was no further business the meeting was adjourned at 8:42 p.m.

Brandon Rohn, Eaton Area Park and Recreation District Secretary