

Minutes- February 1, 2017

Item 1- Pledge of Allegiance

Item 2- Roll Call

Board Members answering roll call were Moser, Lewis, Rohn, and Richards. Board Member Kennedy was absent.

Item 3- Review of Minutes January 15, 2017

A motion was made by Board Member Moser to approve minutes, and the motion was seconded by Board Member Richards.

Item 4- Public Comment

None

Item 5- Staff Reports

Avi Rocklin, EAPRD's attorney submitted a petition for inclusion for the Aspen Meadows subdivision. The inclusion was accepted by Weld County on January 31, 2017. EAPRD received an approval letter from the Weld County Commissioners for the district being able to receive conservation trust funds. Alan Holmberg, EAPRD's financial consultant stated that we need to make a resolution to establish a conservation trust fund. Board Member Moser made a motion to establish a conservation trust fund, and the motion was seconded by Board Member Richards. Alan as well as Bryan Kentfield had a meeting with Rob and Aaron Price about possibly providing payroll services for EAPRD. They need 3 things in order to provide payroll services for the district. Authorization to order check stock, authorization to set up federal and state withholding accounts, and grant read only access to bank statements. Board Member Moser made a motion to allow access to these documents, and the motion was seconded by Board Member Richards. Bryan Kentfield gave us an update on the posting of the Grounds and Facility Manager Position with CPRA. The interviews for this position will take place on February 28, 2017.

Item 6- Old Business: Construction Update

Progress is coming along very well right now. Tile and painting is going on in the locker rooms. Part of the pool is still in New York and should be here within the next week.

Item 7- Old Business: Grants, Donations, and Fundraising

Representatives from the Baseball Tomorrow Grant will be coming for a site tour on March 2. Daniels Fund grant was submitted on February 1. GOCO grant has a deadline of August of 2017. The brick fundraiser has a total of around 180 bricks.

Item 8- Old Business: Healthy Snack Initiative

Kelly Preston was going to submit a Healthy Snack Initiative on February 7.

Item 9- Old Business: Transition of Town Recreation to District

EAPRD is working on keeping the current phone number of the Eaton Recreation Department which is 454-1070.

Item 10- Committee reports and set budgets

The district is going to be putting together budgets for decorating in the facility as well as a budget for the Grand Opening of the facility.

Item 11-Old Business: Other

EAPRD is going to be getting quotes on laptops or tablets for board members to use for board meeting and presentations.

Item 12- New Business: Approval of Bills

None

Item 13- Executive Session

Not needed for this meeting

Item 14- New Business: Other

EAPRD is working on receiving quotes for health insurance and retirement benefits with PFS Insurance Group.

Item 15- Board Reports

None

Item 16- Adjourn Meeting

As there was no further business, the meeting was adjourned at 8:04 pm

Brandon Rohn, Eaton Area Park and Recreation District Secretary