

## Board Meeting Minutes – July 18, 2018

Item 1- Pledge of Allegiance

Item 2- Roll Call at 6:30pm

Board Members answering roll call were Robin, Nina, Brandon and Julie. Todd absent.

Item 3- Review of Minutes from June 20, 2018 Meeting

Correction to the minutes made by Board Member Lewis. Written as Board President Lewis, should be Board Member Lewis.

A motion was made by Board Member Moser to accept the minutes as written, the motion was seconded by Board Member Rohn.

Item 4- Public Comment: None

Item 5- Staff Reports

Director Kentfield presented District Rec Report and Financials to the Board. Answered questions regarding upcoming summer events.

Board Member Lewis asked for addition information regarding the Skyhawks youth athletics program. Director Kentfield informed that Skyhawks is comparable to the current start smart program. Caryl Abeyta, Athletics Coordinator has contracted the program to improve quality of coaching. The EAPRD will seek feedback once the program is run to determine the future.

Board Member Lewis asked for additional information regarding the loss of 1007 members. Director Kentfield informed the Board that the drop-in numbers are due to the 12 for 25 promotional passes expiring. District Staff will be tracking retention of passes throughout the summer. More information will be provided in the September Board Meeting.

Board Member Moser asked for clarification on the ActiveNet financials. District Kentfield would provide District Board with Definitions to Financial Statements.

Board Member Lewis requested that the monthly report look more similar to the District's annual budget. Director Kentfield and Alan Holmberg are going to look into options to do so.

Director Kentfield gave an update on FCI Constructors' one-year warranty walk through. The walk went well. FCI and EAPRD discussed setting clear timelines on projects, partnership and maintenance week. Director Kentfield to share the warranty walk report to the District Board.

Board President Kennedy thanked the District Staff for a successful one-year anniversary.

Alan Holmberg reported on the District financials including the District's ability to pay for both bond repayments. Payments have been made and the money is out of the District's Bank of Colorado account. District audit should be completed in July.

Item 6- Old Business: Grants, Donations, & Fundraising

Brick campaign has begun. Board Member Lewis to provide payments and orders already received to Director Kentfield

Daniels Report was accepted on 7/18/18

Item 7- Old Business: District Audit

Must extend the audit. Nothing to report.

Item 8- Old Business: Eaton Area Athletic Complex Improvement Plans

The EAPRD has multiple meetings planned and scheduled with numerous vendors and consultants to ensure the direction of the grounds project is in the best interest of the District.

Board Member Lewis expressed concerns regarding the quality of grounds. Specific concerns include weeds along Third Street, number of zones operating at one time and the stress of the turf. Director Kentfield discussed the District's plan to hire our Facilities Supervisor which will provide much needed expertise and staffing to the issue. Board Member Moser expressed concerns that Third Street is possibly unsafe near the corner of Third and Cherry Ave.

Item 9- Old Business: Other

None

Item 10- New Business: Facility Supervisor Position

Director Kentfield presented the scope and job description of the Facility Supervisor position. Director Kentfield explained to be market competitive the wage range needed to be increased to attract quality candidates. Agreement was come to offer the position at \$50,000-\$65,000 rather than the proposed \$50,000-\$70,000. The position will be opened 7/19.

Item 11- New Business: Budget Timeline

Director Kentfield presented the 2019 budget timeline.

- Budget to be presented to Board – Friday, October 12
- Board work session – Wednesday, November 7
- Budget Work Session – Wednesday, November 14
- Budget Approval – Wednesday, December 12

Item 12 – New Business: Other

Board President Kennedy expressed interest in the District seeking a Timeclock software for the District. Director Kentfield will research and provide information at the August Board Meeting.

Board Reports – None

Meeting adjourned – 7:35pm