

Board Meeting Minutes – June 16, 2021

Item 1 – Pledge of Allegiance

Item 2 – Roll Call at 6:30pm

Board Members answering roll call were Board President Edelman, Board Member Kennedy, Board Member Lewis, Board Member Rohn, Board Member Baiamonte.

Item 3- Review of Minutes:

Board member Kennedy made a motion.
Board member Lewis seconded.
Motion carried.

Item 4 – Public Comment

Item 5 - Staff Reports

- a. Recreation Updates – Presented by Brian Stone, District Director
 - i. Mr. Stone introduced Diego Vasquez, an intern from the University of Northern Colorado. He thanked him for all his hard work on Eaton Days and sitting on the committee for the event.
 - ii. Mr. Stone provided an update on the Eaton Days. He shared his excitement about the activities that will take place at the Eaton Area Community Center on Saturday. Mr. Stone stated that the events will kick off Saturday morning with the hot air balloon launch taking place from the multipurpose field. Saturday evening will host the family fun night, followed by fireworks. The event will wrap up Sunday with a pancake breakfast hosted by the American Legion on the patio, the Dirty Dog 5K, and the vintage baseball game. In addition to the events, the Eaton Explorer's will have a float in the parade celebrating the 4th anniversary of EAPRD.
 - iii. Mr. Stone asked for direction on mask wearing for employees. Board President Edelman stated that it was ok to loosen the guidelines and follow the CDC recommendations and what others are doing around the region. Board member Baiamonte agreed and thought it should be left to personal choice. Mr. Stone thanked them for their guidance.
 - iv. Mr. Stone provided an update on the vacant Facility Manager position. He stated that they are holding Zoom interviews with candidates for the Facility Manager position. Following these interviews, they would like to bring in the candidates on June 22 for an in-person interview. They are hopeful that they can find a great candidate to join this team. Mr. Stone added that they held interviews for an Athletics Specialist on Tuesday. He stated that this position will be a nice addition to help support the athletics programs. The new Marketing Specialist will start on June 22nd. Aleece has a great background in marketing, and the team is excited to see what she can do to enhance communications and marketing for the district.
 - v. Mr. Stone provided an update on the new communication processes that were implemented following the last meeting. Athletic Coordinator Cobbley has taken the feedback and implemented many new processes regarding communications. Ms. Cobbley is getting her wedding dress sized this evening so was unable to join the meeting; however, she did provide Mr. Stone the the following highlights on the new communication strategies.
 - Inconsistent answers from staff.

- Working with Greg on updates to welcome desk and holding a monthly meeting to update staff.
- Generating a bi-weekly “weeks at a glance” – this method was used in the winter season and was successful.
- Communication between coaches, parents, and staff.
 - Implemented TeamSnap App – TeamSnap offers the ability to communicate individually with each team, coach and individual players. Game and picture schedules can be loaded on this app, so everyone has access to information in one place. Still a lot to learn but has been successful with tee ball.
- Staff Leadership
 - Hired two new athletic supervisors to attend games when Kennidi is not available.
 - Purchased neon green staff shirts to make them more identifiable.
 - Will host clinics for officials prior to each season for rule knowledge and the ability to control games.

These are just a few of the changes that have been implemented following last month’s meeting. Kennidi would be happy to reach out to the Board if there are any questions.

Board Member Kennedy stated that this was a great start and that when the community ask questions, there are tangible items to explain why we do things. She also mentioned that it should make everyone’s job easier to use these tools.

- vi. Mr. Stone stated that, at the last meeting, the discussion on use of the fitness studio was tabled. Fitness Coordinator Amy Hodge shared information to seek feedback and guidance from the Board. Amy shared details about the fitness studio, stating that it was a 1900 square foot facility with a capacity of 32. Amy explained that other fitness studios are primarily utilized for scheduled City programs. Groups of 4 or less can utilize space outside of regularly scheduled program times and share space with others. The use of equipment in the room is preferred, no weight in excess of 50lbs allowed. Staff returns any equipment back to floor if moved. Instruction of any kind is to be provided by City employees and contractors only. Space available for rental to individuals and groups with prices ranging from \$45 to \$60 per hour. Ms. Hodge stated the intent was to create a balance between providing a welcoming space for guests and ensuring the integrity of programs and facilities remain. Board President Edelman asked what the current usage and requests were for this space. Ms. Hodge stated that it really depends on the season and that most requests were from dance groups. Mr. Edelman and Board member Lewis stated that the equipment that was installed in that room was to provide multipurpose use. Mrs. Lewis stated that as a District, we need to be cautious of rental space and be aware that this is a taxpayer funded facility and be mindful of that and to the shareholders. Board member Kennedy stated that it was key to find a balance for use of this. She stated that we need to be responsible and look for revenue sources, but also agreed with Mrs. Lewis on

the use of the space for shareholders. She also stated that it is difficult to have a hard rule when sometimes the groups using the space may all be members of the district, and in other cases, the use will be used by non-members and should be charged. Mrs. Kennedy appreciated the research and the information to make decisions. Board member Baiamonte asked if usage was tracked, and would it be possible to know the time the space was utilized to help determine times for potential outside use. Ms. Hodge stated that there were reports that could provide that data and that she would investigate that information. Mrs. Kennedy stated that programs and internal usage should be the priority of the space. Mrs. Kennedy stated that when this space was developed, it was to provide a space and unique equipment that other facilities could offer and make it a multipurpose space. Mr. Stone thanked Ms. Hodge and the Board for the information and feedback, and stated that they will monitor usage and requests. After additional information is reviewed and collected, staff would provide an update at a future meeting. Mr. Edelman asked for the current usage of the community rooms and other bookings. Mr. Stone stated that it is currently slow, but birthday parties are using the space when the parties are a larger size. Recreation Manager Avalon Mays thought there was about one rental per week currently. Mr. Edelman stated that it is important that the new Marketing Specialist focus on promoting this space and to find ways to increase revenues for this space.

Item 6 – Financial Report

Financial Consultant Alan Holmberg shared that the financials are looking good and that revenues are above projections for the month. Mr. Holmberg shared that he and Mr. Stone were continuing to look for federally funded programs for lost revenue in 2020. There is nothing available yet, but there have been some discussions that they will continue to monitor. Last year, the district received about \$95,000 in funding from the recovery program. This is good because the district can't rely solely on taxes, but needs other revenue streams to operate, but everything looks with this year's budget.

Item 7 - Board Reports

- a. Board Member Lewis shared that she had received positive feedback for the Eaton Explorer's program and how well it is running. The field trip last week was liked by both the kids and the parents. Ms. Lewis also thanked staff for how they handled the tornado warning and that it was well done even with the length of the warning. Mr. Edelman stated that he heard the same thing from members. In the past, this was an area that had some issues and he appreciated how it was handled this time.
- b. Board Member Kennedy thanked staff for the follow up from the last meeting. This is the beginning of the unity and culture previously discussed. This allows the Board to answer our public and how we are going to direct revenue while still being the heart of the community. Ms. Kennedy also thanked staff for how they handled the two incidents last Friday. Even though there were two things going on, staff remained calm, and members had no idea because of the way staff reacted.
- c. Board President Edelman thanked Mason Willadsen and the ground crew for how the grounds look even with all the heat. It's also great to see the facility almost back to normal and all the people in the facility.

Item 8 – Executive Session Executive Session.

Board member Lewis made a motion to move into executive session for the purpose of discussing matters subject to negotiations and instructing negotiators pursuant to Colorado Revised Statute

Section 24-6-402 (4) (e) regarding the Eaton School District RE-2's construction of improvements to the non-potable water system.
Board Member Kennedy seconded the motion.
Motion Carried

Board President, Edelmon stated that no decisions were made and discussion during the session was focused on the topic at hand.

Adjourn Meeting at 7:51 p.m.