

## Board Meeting Minutes – January 20, 2021

### Item 1 – Pledge of Allegiance

### Item 2 – Roll Call at 6:31pm

Board Members answering roll call were Board Member Kennedy, Board Member Lewis, Board Member Rohn, Board Member Baiamonte, Board President Edelson.

### Item 3- Review of Minutes:

Board member Lewis made a motion.  
Board member Kennedy seconded.  
Motion carried.

### Item 4 – Public Comment

No comment.

### Item 5 - Staff Reports

- a. Recreation Updates – Presented by Brian Stone, District Director
  - i. He thanked Facility Manager, Josh DeJong for his work on the insurance claim due to the windstorm on January 13.
  - ii. Will be working with the insurance company to file a claim. Unfortunately, the District elected not to pay the higher wind and hail insurance premium making the deductible higher for this event. He stated that deductible will be 2% of the value of the property with a minimum deductible being \$5,000 up to a total of \$50,000. Hopefully, this will not be a huge impact and more information will be presented after our discussions with the insurance company to insure we are being financially responsible.
  - iii. Board President Edelson asked if it was the surges that caused the electrical issues. Facility Manager, Josh DeJong stated that because the surges were so bad, the maintenance division went through and shut down many of the large items. The main issue is the lighting and the main CAT5 cabling that tells the lights to come on and off. The current relays are an older model and do not have fuses within the switch to replace. Mr. DeJong stated that the main surge protector fuse was damage but took the majority of the surge.
  - iv. Board President Edelson stated that he had discussions regarding looking at potential grants to possibility add a generator to the Eaton Area Community Center due to all the wind and outages the Center has. Facility Manager, Josh DeJong stated that he had been in contact with an electrician to start looking at pricing. Mr. Edelson stated that it may not be necessary to control the whole building, but it would be beneficial to have some protection.
  - v. Moving to Level Orange has made a big difference. We have seen attendance over 300 guests in a day. It is much easier for our guests to make a reservation.
  - vi. Membership autopay has been reinstated. Guest Services/Aquatics Coordinator, Greg Hughes spent a great deal of time making this happen. This change will make it much more convenient for our members to take care of payments.
  - vii. Board Member thanked staff for continuing to be creative and making additional workout spaces for our guests.

- viii. The gym is packed, and we are trying to work with outside teams to find space for them to practice. There is not a lot of options for these kids to go right now. Board Member, Lewis asked if these teams were from in town or if the requests were coming from the outside. She mentioned that other teams have reached out to groups up north for gym usage. Most of the request that we have seen have come from in-district teams. Mr. DeJong mentioned that he had a football team reach out looking for a practice location as well. He stated that the damage that it would cause would not be covered by the rental fee. Mr. Edelson asked what the revenue would look like and make sure we are not turning a revenue stream away. Mrs. Lewis stated that we are in a unique situation and need to look at all avenues for revenue.
- ix. Board Member Lewis asked to look at outdoor spaces like the competitive pool area as well to potentially rent or use for our own programs. The Board asked to remain creative like we have done over the past few months.
- x. The District has received about \$85,000 from the Coronavirus Relief Fund. There is one last submittal for staffing remaining for 2020. This fund was extended, and remaining funds will be eligible for 2021 COVID related expenses.
- xi. Staff is looking at the mental well being of staff and see if some of these funds can be utilized to take care of our staff.
- xii. Alan Holmberg passed along information that all the approved budget information has been submitted to the state.
- xiii. Board member Lewis asked if all notices have been submitted for 2021. Staff was waiting on confirmation on one but felt confident that all others had been submitted.

#### Item 6 – New Business

- a. Resolution for District Meeting Posting Locations - presented by Brian Stone, District Director.
  - I. It is required that at the first meeting of the calendar year, the District Board designated a desired location to post notices for District Board meetings. This resolution designates the posting to be done 24 hours in advance of the meeting and be posted at the Eaton Area Community Center entrance and the on the District website.
    - a. Board Member Kennedy made a motion to approve the resolution.
    - b. Board Member Rohn seconded the motion.
    - c. Motion carried.

#### Item 7 - Board Reports

- a. Board Member Lewis, with regards to the finances, had concerns with the revenue compared to expenses specially in aquatics and employee cost. Mrs. Lewis stated that we are not even coming close to covering cost in aquatics. Mr. Stone explained that aquatics is tough because we are required to have certain staffing levels. Staff has been asked to look at ways to do things with full-time staff to take on more of the maintenance to not have to bring in additional part-time staff. Mrs. Lewis asked about the possibility of reducing hours. Mr. Stone stated that he has asked staff to look into this and could bring something back at a future meeting. Mrs. Lewis stated she was open to looking at the possibility of closing spaces as long as we communicate it well to our shareholders. Mrs. Lewis asked about the Eaton Explorers program. Mr. Stone stated that this program will go, and we will be offering a Spring Break camp to kick off the year. Currently staff is hiring for the positions and look forward to getting this one going.
- b. Board Member Kennedy mentioned that staff is working to formalize an internship packet. Over the next couple of months, staff will work together to make this a successful program.
- c. Board President Edelson thanked Board Member Baiamonte for her article in the program guide.

Adjourn Meeting at 7:36pm