



## EATON AREA PARK & RECREATION DISTRICT

October 19, 2022 - 6:30 p.m.  
1675 3<sup>rd</sup> Street, Eaton, CO 80615

### MEETING MINUTES

#### A. CALL TO ORDER

Board President Kennedy called the meeting to order at 6:38 p.m.

- Roll Call

Present:

Julie Kennedy – President  
Mike Ketterling – Treasurer  
Brittany Calhoon – Secretary  
Joshua DeJong – At Large

Also Present:

Alan Holmberg, Financial Advisor  
Dean Campos, District Director  
Avalon Mays, Interim District Director  
Trisha Conway, Human Resource Specialist  
Jennifer James, Athletics Coordinator  
Joe Ciancio, Facilities Manager

- Pledge of Allegiance

Board Member Ketterling lead the Pledge of Allegiance.

#### B. REVIEW AND APPROVAL OF

- Agenda of the October 19, 2022, District Regular Meeting.

**Board Member Ketterling moved to approve the October 19, 2022, agenda as presented, Board Member Calhoon seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.**

- Minutes of the September 21, 2022, Board Meeting – T. Conway Human Resource Specialist

**Board Member Ketterling moved to approve the September 21, 2022, minutes as presented, Board Member DeJong seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.**

- Public Invited to be Heard

Board President Kennedy opened the meeting to the public to which there was none.

#### C. ACTION ITEMS



#### 1. Updating Purchasing Authority Limits

Board President Kennedy opened the public hearing for public comment, which there was none.

Mr. Campos gave a brief presentation on updating the purchasing authority limits.

Board President Kennedy opened discussion to board member comment.

Discussion ensued between the board members, and staff.

**Board Member Ketterling moved to approve updating purchasing authority limits, presented by staff; Board Member Calhoon seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.**

#### 2. Native Grass Reseeding

Board President Kennedy opened the public hearing for public comment, which there was none.

Mr. Campos gave a brief presentation on native grass reseeding in the open space area.

Board President Kennedy opened discussion to board member comment.

Discussion ensued between the board members, and staff.

**Board Member Ketterling moved to approve native grass reseeding, as presented by staff; Board Member Calhoon seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Calhoon, DeJong; Nays - None; Motion Passed.**

### D. COMMUNICATIONS

- Staff Report
  - Jennifer James new Recreation Athletics Coordinator for EAPRD gave a brief presentation and introduction.
  - Dean Campos District Director reported on property removal and asset form in the packet. Board Member feedback is requested by the end of November for the disposal policy. Weld RE-2 Eaton School District Reunification plan is still in process, working with Tom Shannon, Assistant Principal. Turf Feeding Systems will highlight the EAPRD field Nationally in their newsletter, due to a fertigation system to save on water. Working on the 2023 budget, and Capital Improvement Plans (CIP) costs based on recommendations, and the budget. Colorado Parks and Recreation Association (CPRA) was educational and beneficial to staff working and learning alongside other leaders in the industry.
- Financial Report
  - Mr. Holmberg reported on budget, and authority for market pay increase for the 2022 budget year.
- Board Member Report
  - Board President Kennedy reported on the next work session to discuss upcoming budget items on November 16, 2022 @ 5:00pm located at the EAPRD prior to the regular scheduled meeting.



E. ADJOURN

**Board Member Calhoon moved to adjourn; Board Member Ketterling seconded the motion. Roll call on the vote resulted as follows; Yeas -Kennedy, Ketterling, Calhoon, DeLong; Nays - None; Motion Passed.**

Upon a motion duly made, the meeting was adjourned at 7:25p.m.

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Trisha Conway, Human Resource Specialist

The Eaton Area Parks and Recreation District will make reasonable accommodations for access to District services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 893-1219 by noon on the Tuesday prior to the meeting to make arrangements.

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