

Board Meeting Minutes – April 21, 2021

Item 1 – Pledge of Allegiance

Item 2 – Roll Call at 6:31pm

Board Members answering roll call were Board President Edelman, Board Member Kennedy, Board Member Lewis, Board Member Rohn, Board Member Baiamonte

Item 3- Review of Minutes:

Board member Lewis made a motion.
Board member Kennedy seconded.
Motion carried.

Item 4 – Public Comment

No public comment

Item 5 - Staff Reports

Recreation Updates – Presented by Brian Stone, District Director

- 1) Mr. Stone provided an update from the meeting with the school district. A couple of weeks ago we met with the school district regarding the improvements to the wells along with discussing the water agreement. It was a good meeting, and we had some great discussion. As Mr. Stone mentioned in his reports that he sent out, our district hired a water engineer to assist with the evaluation of the system and helped prepare a report to present with the district's stand on the project and to show what equipment may be a duplicate of what we currently have. The engineer hopes to have the report to us by the end of the week. After reviewing the report, we will meet to discuss next steps in the process with the school district. Board member Lewis asked if there had been any additional communication with the school since the meeting. Mr. Stone said there had not been any additional conversations. Mr. Stone stated that he thought they were waiting to hear what the water engineer's evaluation outlined.
- 2) Mr. Stone discussed that during the gym closure, we had to rent space from other agencies. We realized that our rental rates were lower than others in the area. Mr. Stone asked if the District would be interested in looking at raising the rental fees prior to our gym reopening or reevaluate these fees for 2021.

Proposed rates – In-District rates would move from \$15/hour to \$30/hour and Non-District rates would move from \$30/hour to \$45/hour. Board President Edelman asked if we anticipated push back from the previous users of the space. Mr. Stone responded that he did anticipate some push back, but thought the price was fair in comparison to other facilities. Board Member Kennedy said it was reasonable and the timing was good with the reopening. Mr. Edelman agreed and said we don't need to go really high, but fees have been raised prior to year end in the past. Board Member Baiamonte stated that matching the fees with other local facilities seemed reasonable. Mr. Stone thanked the Board and said they would implement this change.

- 3) Mr. Stone stated that he had been in contact with Weld County with new parcels located in the district boundaries. There is a good number of new parcels that are on the list that may be an additional tax base for the District. Board President Edelman asked if there was a list of these new parcels. Mr. Stone stated that there was and that he would get them sent out. Board Member Lewis asked if we

could have a process to ensure that we stay on top on these new parcels. Mr. Stone stated that the County said that they had sent information out earlier but was unaware of who it was sent to. Mr. Stone stated that he now has a contact with the County, and if they did not send out information, then he would follow up a couple times of year. Mr. Stone said he would work with Legal Counsel to take the next steps in the process.

- 4) Active Adults, Fitness, and Special Interest Coordinator, Amy Hodge, provided an update that active aging programs were going to be taking place soon. The first event will be the Senior Resource Fair on June 8th. Currently, there are 20 vendors registered for the event. There are seven classes offered for our active adults and those classes have been the ones with the highest attendance. The reservation process was difficult at first, but after some individual conversations, it is going very smooth and the instructors like it because they know the attendance numbers for the class. The Friendly Fork program is still only providing drive up services. Fitness is going well and we have moved the cardio room out of the community rooms. Group fitness classes are going well and numbers are continuing to increase. We are also working on a Spanish class for the community, along with a Fortnite league for the summer. We are planning a “round table” for the community to provide feedback on what they would like EAPRD to offer to the community. Board Member Kennedy asked in the functional pods were going to be a long-term addition. Ms. Hodge stated that they were going to stay in place for a while but some of the equipment would be taken back up to the fitness mezzanine. Ms. Kennedy said they are very functional and have been a great addition.
- 5) Aquatics and Welcome Guest Coordinator, Greg Hughes provided an update that aquatics was going well and the slide opened two weeks ago. He stated that aquatics revenue was looking good and were ahead of the projected budget for the year. Mr. Hughes stated that they just finished up with swim lessons with Northern Colorado Christian academy for two weeks for their P.E. class. Guest services had a good month with an increase in memberships as we went into level yellow. The operations of the guest services have been busy taking reservations and a call log has been put into place to ensure we are getting back to our guests. Mr. Hughes stated that he and Mr. Stone are reviewing the sponsorship package and look forward to getting this out to our community.
- 6) Athletic Coordinator, Kennidi Cobbley reported that the weather has been challenging for programs. Soccer has started and there are over 350 kids participating in soccer this spring with 27 teams. Baseball registration is a bit slow, so registration has been extended. Currently there are 10 teams for the league. T-Ball registration just started and is going very well and is open until April 12. The spring volleyball league was moved to an early summer volleyball league and will begin May 10. If we can not get full teams, we will just volleyball camps for the community. Ms. Cobbley is looking at offering camps over the summer for different sports programs. The EAAC rentals are very busy, so we are looking at training multiple staff members to be able to work these tournaments. Ms. Cobbley stated that she has hired six camp counselors for Eaton’s Explorers, and they are very excited about the program and have already begun meetings to plan the summer. Currently there are 20 kids enrolled for the full summer. Board Member Lewis asked about reservations for town park fields. In the past, we did reserve those fields, specifically Eaton Commons. Mr. Stone stated that those fields were available on a first come, first served basis. Mrs. Lewis asked that we communicate with the town on how these fields are being handled. Mrs. Lewis also asked how we were going to handle the additional four weeks of summer. Ms. Cobbley stated that we will be extending the Eaton’s Explorers for four additional weeks to help the community with this extra time off.
- 7) District Director, Brian Stone congratulated Avalon Mays for her four-year anniversary with the District. He thanked her for her commitment and longevity with the District.
- 8) Recreation Manager, Avalon Mays provided an update on the Marketing position for the District. We have posted the position and have 13 applicants and are excited about some of the them. Mrs. Mays

also provided an update on the community guide and stated that we have hired a contractor to help assist with the completion of the May/June guide.

- 9) Facility Manager, Josh DeJong gave an update that his custodial team is doing a good job keeping up with the cleaning of the facility. He stated that once the gym is complete, they will do a deep cleaning to get all the dust out of the facility. Outside maintenance is trying to get work done between the snowstorms. Mr. DeJong thanked his staff for all their hard work. He asked a couple of staff members to join him to present the Pioneer Athletics Fields of Excellence Award. This award is given out every year to organizations that go above and beyond for field maintenance and we were the only award given in the state of Colorado. Board Member Kennedy asked if there was a press release that we could share this information. Mr. DeJong stated that Pioneer did send a press release with the information. Board President Edelman thanked the staff for all the hard work and dedication and congratulated the staff.

Item 6 – Financial Report

Financial Consultant, Alan Holmberg shared that we have received our reimbursement for the floor and the District has made a progress payment for the floor. Fees in March were about \$60,000 which is ahead of our budget. With more things opening up, we can allow more people in the facility which helps with our income. This is what supports the staff costs to operate this facility. Mr. Holmberg stated that larger taxes will begin to come in and we get our first look at next year's taxes in August. He stated that you can see the results of the increased activities. Board President Edelman asked for a status update on the picnic shelter by the ballfields. Mr. Stone stated he had been in contact with the contractor, and they are waiting for the engineer to redesign the structure prior to install. They are using a new engineer for this structure and are just waiting for others to sign off to get this complete. There is no real timeline as we wait for new direction from the engineer. The contractor is ready to go when they get new drawings from the engineer.

Item 6 – New Business

District Director, Brian Stone reported on the new guidelines for opening up the facility. On April 16th, Governor Polis removed the use of the State Dial and turned control over to counties to determine new COVID-19 guidelines and restrictions. The Statewide mask mandate is still in effect until May 2nd. Mr. Stone stated that he is unable to find guidelines provided by Weld County, but a statement from the Weld County Board of Commissioners said, "As has been the case throughout the pandemic, Weld County government will not issue COVID-19 restrictions and regulations that hinder an individual's ability to manage the day-to-day decisions for themselves and their family, or a business's right to run their establishment in a manner that works best for them and the consumers they serve." Mr. Stone asked for the Board to look at guidelines that they feel serve the District at this time. Mr. Stone put together a few draft options to review and seek direction from the Board. The options are only suggestions and we can add or remove any items that the Board sees fit. The first option is to stay the same and operate according to the Dial. The second option adds capacities and removes some reservations. The third option operates very similarly to before COVID. Board President Edelman stated that he was hesitant on opening up fully right away and would like to test the water by increasing the capacities for the next couple of weeks and see what the Governor has along with watching the numbers. If we don't see any pull back from the state, then we can go to level green. Board Member Lewis asked if we were always going to require reservations for fitness classes. Ms. Hodge stated that this would replace the old card system that was put in place prior to COVID.

Reservations would be highly recommended, but if space allows, drop-ins would be available for the classes. Mrs. Lewis agreed with Mr. Edelman, but wanted the integration process to move quickly to reopening the facility to a higher level. She stated her phone had been blowing up and the community is ready to have the facility open. The shareholders are over it. Mr. Edelman asked what restrictions they are wanting to be changed. Mrs. Lewis stated that it was the past capacities and the reservation process. Mr. Edelman stated that he didn't want to jump in and open, and then have to back track and add more restrictions. Mr. Stone asked if the levels were to stay the same or drop, would the Board prefer the facility open more? Mr. Edelman stated that if the level stays the same, then we should open fully in two weeks on May 10th. Mr. Holmberg asked what restrictions caused the most difficulty. Mr. Stone stated that the pool was probably the most restrictive and only allowed to reserve for 50 minutes. Board Member Rohn agreed with the decision to move forward with opening fully on May 10th. Mr. Edelman asked that we aim for May 10th. Mr. Stone clarified that they will begin communication on May 3rd, increase capacities to the blue level on April 26th, and then move to level green to May 10th if numbers stay consistent or drop. Mr. Edelman agreed with the timeline. Board Member Rohn and Edelman asked if we could look at hours as we move to level green. Mr. Stone asked if we could extend hours on Sunday from 11:00 a.m. – 5:00 p.m. and on Saturday from 7:00 a.m. – 5:00 p.m. Mr. Edelman said lets test the water and can continue to evaluate. Mrs. Lewis said let us monitor and evaluate the tournament use and see if we can market to the outside teams and get them into the facility to recreate or rent a room. Board Member Baiamonte agreed with the direction and timeline moving into the different levels. Mr. Stone thanked the Board for the direction and will continue to move forward with the changes.

Item 7 - Board Reports

- a. Board President thanked Board Member Lewis and Mr. Stone for their help on the water agreement and attending the meeting with the school district. He also thanked staff for all of their hard work and said the place looks great.

Adjourn Meeting at 7:37 pm